



SIENA ROOM
Private Dining and Events Contract

Toscamos Siena Room is a private dining room for special occasions and business meetings. The room can accommodate 6 to 24 guests for a seated dinner or cocktail reception.

We offer complimentary Wi-Fi, Music and TV. The room is PC compatible for presentation or slideshows.

Event Timing

To ensure the best experience for all guests and proper staffing, private dining events are scheduled for a defined time period. Your reservation includes a three (3) hour event time, with additional time available upon request and subject to availability.

Food & Beverage Minimum

Monday through Thursday: \$500 plus tax and 22% service charge

Friday – Sunday \$800 plus tax and 22% service charge

We require a deposit of \$500 to hold the reservation and cannot guarantee its availability until the deposit and contract have been received. The entire deposit will be applied to your final bill. All hosted charges will be presented on one check.

Deposits are non-refundable if cancelled within 5 days of the scheduled event.

Menu, bar package, time, and guest count are due to Toscanos **5 business days** prior to your event. In the event your actual guest count is less than your confirmed guest count, you will be charged for your confirmed guest count. If your actual guest count is larger than your confirmed guest count, we will do our best to accommodate and you will be charged for your actual guest count.

We limit guests to a total of 3 bottles wine or champagne that can be brought in for an event with a \$20 corkage per bottle.

Please do not hesitate to reach out if you have any questions.
events@toscanospuyallup.com, (253) 888-1299 or visit our website at www.toscanospuyallup.com

Reservations confirmed once deposit has been accepted

BY SIGNING THIS, YOU ARE AGREEING TO THE TERMS OF OUR GUIDELINES

SIGNATURE _____ DATE _____

Thank you for selecting Toscanos for your special event. We look forward to serving you.